

Privacy Policy

www.TSLivingston.com (the “Website”) is offered by Matterhorn Syndicate for the Arts, Inc. and its members and affiliates (“Matterhorn”, “we”, “us” or “our”). We are committed to ensuring the privacy of visitors to the Website. Before using the Website, please read this policy carefully, as it explains our practices regarding the collection, use and disclosure of personally identifiable information. Users may use many aspects of the Website without providing any personally identifiable information, in which case this Privacy Policy does not apply.

Matterhorn’s Privacy Policy for Children, available at <http://matterhornsyndicate.com/> and Terms and Conditions, available at <http://matterhornsyndicate.com/>, are incorporated herein by reference.

WHAT INFORMATION DO WE COLLECT?

INFORMATION THE USER PROVIDES

Personally identifiable information is information that would allow someone to contact or identify the user, such as name, address, telephone number, email address and any other non-public information about the user that is associated with or linked to any of the foregoing data.

Matterhorn only collects and uses limited personally identifiable information in the following ways:

- On registration, we ask for the user’s email address and we ask the user to create a user name and password to access their account.
- We collect the user’s email address so that the user can receive news updates about publication, book events, and other news related to Matterhorn. Recipients of emails can unsubscribe from receiving future emails at any time by following the unsubscribe instructions contained in the emails.
- We collect the user’s name and mailing address if the user enters into giveaways or contests.

INFORMATION COLLECTED VIA TECHNOLOGY

To make the Website more useful, our service may collect information from the user including browser type, operating system, internet protocol (IP) address, domain name and/or a date/time stamp for the user’s visit. We may also use cookies (as defined below) to gather information regarding the date and time of the user’s visit and the solutions and information for which the user searched and which the user viewed. Like most internet services, we may automatically gather this data and store it in log files each time the user visits the Website or accesses their account. “Cookies” are small pieces of information that a website sends to a user’s computer hard drive while the user is viewing a web site. We may use both session cookies (which expire once the user closes their web browser) and persistent cookies (which stay on the user’s computer until deleted) to provide the user with a more personal and interactive experience on the Web Site.

HOW DO WE USE THE INFORMATION WE COLLECT?

Any of the information we collect from you may be used in one of the following ways:

- To personalize your experience (your information helps us to better respond to your individual needs)
- To improve our Website ((we continually strive to improve our website offerings based on the information and feedback we receive from you)
- To improve customer service (your information helps us to more effectively respond to your customer service requests and support needs)
- To administer a contest, promotion, survey or other site feature
- To communicate with users via email regarding news and updates about the Website and Matterhorn

DISCLOSURE OF INFORMATION

We do not sell, trade, or otherwise transfer to outside parties personally identifiable information. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing users, so long as those parties agree to keep this information confidential. We may also release personally identifiable information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety.

SECURITY

Matterhorn is committed to protecting the security of personally identifiable information. We use a variety of industry-standard security technologies and procedures to help protect personally identifiable information from unauthorized access, use, or disclosure. Despite these measures, you should know that Matterhorn cannot fully eliminate security risks associated with personally identifiable information and sometimes mistakes may happen.

CHANGES TO THIS POLICY

This Privacy Policy is subject to occasional amendment. If we plan to make material changes to our collection, use or disclosure of personally identifiable information, we will revise this Privacy Policy to reflect those changes and notify user's via the user's registered email addresses. Sixty (60) days after such notice has been sent to users, we will implement the planned changes.

CONTACT US

Matterhorn owns and operates this Website and is the company that collects personally identifiable information from users of this Website. We welcome comments or questions regarding this Privacy Policy. Please email us at: info@matterhornsyndicate.com or contact us at the following address or phone number:

Matterhorn Syndicate For The Arts, LLC
2150 Ellis Farm Drive
Marietta, GA 30064
678-668-7087

This policy was last modified on March, 2014